

## *Policy of .th and .ไทย service*

*Revised 2013*

**Announce Date :** 1 March 2013  
**Effective Date :** 1 April 2013  
**Note :** This Policy is inapplicable to the past

### **Part 1 : Definition**

**THNIC :** T.H.NIC Co., Ltd is the Domain Name Registrar.

**Purchase :** Purchase of any domain name registration, renewal, modification, deletion and other services.

**Holder of domain name :** Organization or person who is authorized to register the particular domain name. The holder of domain name must be located in Thailand, except this has been specified in “Specified policy by categories of domain names”.

**User name :** Email account for logging into the THNIC Member Login to manage the domain name.

**Sender of Registration Purchase :** Owner of the user name

**Billing Contact :** Contact person who cooperate for payment purposes and document which relate to holder of domain name's billing.

**Technical Contact :** Contact person who cooperate for technical purposes of Holder of domain name.

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## **Part 2 : General Policy**

### **Principal of domain naming**

1. Each domain name must contain at least 2 characters, but no longer than 63 alpha-numeric characters (a-z, 0-9).

2. Domain naming can contain special characters, such as a hyphen (-), but not at the beginning or the end of the name.

3. The chosen name should be strongly by using character which contain in company name in English, except this has been specified in “*Specified policy by categories of domain names*”.

4. Domain naming must not be the reserved word such as

- The words consisting in the domain name shall not relate to the King, the Royal Family and the Royalties, including any place relating to the King the Royal Family and the Royalties.

- The domain name shall not cause the defamation to any person or organization.

- The domain name shall not be the name of any country, province, city including public place or another word that give meaning of these words.

- The words consisting in the domain name shall not affect the sensitivity of any religion and belief or another word that give meaning of these words.

- The words consisting in domain name shall not relate to internet and computer.

\* See reserved word at <http://reserv.thnic.co.th/>

5. THNIC has privilege to consider and decide the final state domain name

Note Domain naming is under .ไทย will be specified in “*Specified policy by categories of domain names*”.

**Number of domain name** : Each entity can apply for only one domain name for all types of domain name, which be provided, except this has been specified in “*Specified policy by categories of domain names*”.

**Name Server** : Prospective domain name holders are responsible for ensuring that at least two name servers are configured and operable prior to submitting their application, otherwise registration process cannot proceed.



**Fees** : Each domain name is subject to registration and annual maintenance fees. You will need to pay for the fee which has been notified at THNIC website.

**Domain Renewal** : Even though THNIC will have notification for domain expiration but you will also need to ensure the expiration date and renew your domain in order to prevent your domain from disable and delete from the system.

**Change of Information** : Modification of information divided into 2 types

1. Immediately Change such as details of billing contact, details of technical contact and Name Server
2. Specific Information Change which the document is required such as Holder of domain name and user name.

**Transfer of domain names** : Domain names should be used by the designated holder of domain name, or the persons stated in the application, only. THNIC does not trades in, or licenses any entity to trade in domain names except holder of domain name rename the name or merged the business which effect the name of company.

**Termination of registration** : will happen by these causes :

1. Receive purchase of domain deletion together with a certified letter which issue by holder of domain name.
2. Do not pay the renewal fee or confirm about the payment
  - 2.1 Domain name will be disable after domain name expire for 1 month.
  - 2.2 Domain name will be deleted from the system after domain name expired for 2 months.
3. Any registration can be invalidated upon court order.
4. In case of THNIC found that domain naming does not meet the *Principal of domain naming* after domain has been registration.
5. In case of holder of domain name has disappeared or pass away.
6. In case of holder of domain bankrupt, be unoccupied or go out of business



Note Termination of registration for number 5 and 6 will effect when THNIC has been notified in a form of document and it has been verified. This will also notify person who related to the domain name and has already notified on THNIC website.

**Period of processing** : It normally takes THNIC 3 working days to complete the registration procedures for each valid application. This include THNIC receive the supportive document and evidence of payment for domain registration.

**Period of purchase** : Each purchase will active for 30 days. During the 30 days period, other people cannot send the purchase for the same domain name.

**Condition of sending purchase** : Each user name will be able to send the purchase for the same domain name not more than 2 times within 60 days

**Termination of domain name which has already been approved** : The purchase for registration, renewal modify or cancel domain if this is considered and approved, the purchase will consider as the completed purchase and cannot cancel, modify or refund. If anyone would like to modify or cancel domain name, they will need to send the new purchase.

**User name Deletion** : User name will be deleted from the system automatically when it has stayed in the system more than 2 years without any operation and there is no any domain names under it.

**Responsibilities of domain :**

1. Sender of purchase acknowledge and agree to provide the domain name to the holder of domain name to manage and response in any circumstances. By sending the purchase, THNIC will consider that the sender of the purchase provide the correct information to THNIC.

2. Holder of domain name will assert for the domain name as it indicates in the purchase. Holder of domain name will prevent THNIC from harm, damage and charges which arising from litigation of using domain name. In this case, THNIC will not have any responsibilities for an investigation and confirm the authorize in the domain name.



**Solving conflicts** : THNIC will not be an arbiter of conflicts that may occur to holders of domain name. THNIC will solve the conflict by court order. If a conflict occurs during the registration procedure, THNIC will hold the process until the case has been settled or there are the written legal agreement signed by both parties and a court order be submitted to THNIC.

**False information** : THNIC is intolerant of any false information provided at the application and counterfeit document. If we become aware of any false information or counterfeit document, we reserve the right to hold or cancel that domain name without having to notify and refund to holder of domain name.

**Spam protection** : Spamming is unacceptable. THNIC reserves the right to revoke the registration of the domain name once it learns that the name is used for any unlawful purpose, including electronic theft and sending emails without asking from receiver.

**WHOIS entry** : THNIC files all registered domain names in WHOIS database. The information can be queried by whois service on THNIC's web page or use whois (who is) command on any shell account. For example, if you want to know information of "thnic.co.th", you just type "whois -h whois.thnic.co.th thnic.co.th" at the prompt of your shell account. This will provide you with the full name of holder of domain, Technical contact, Registered date, Expired date and name server.

**Privacy** : THNIC reserves the right to make entries in the WHOIS database publicly available in any written or online forms.

**THNIC's liability** : THNIC will neither be liable nor responsible for any loss of use, interruption of business, or any indirect, special, incidental, or consequential damages of any kind (including loss of profit) regardless of the form of action whether in contract, tort (including negligence), or otherwise, even if the registry THNIC has been advised of the possibility of such damages.



### **Part III : Specified policy by categories of domain names**

#### **.ac.th : For Academic institutions who be certified by Ministry of Education, Thailand**

**Document** : An authorized paper of college/school establishment

In case the college/school cannot provide the required document stated above, it can issue and provide the authorized letter by certify the information as show below.

- What head office you are under
- Address
- Confirmation of registration domain name \_\_\_\_.ac.th
- Authorized signature of Director and stamp college/school's crest

**Note** If you are tutorial school, you have to provide us the authorized paper of college/school establishment only.

Example : Authorized paper of college/school establishment

([https://www.thnic.co.th/doc/doc.ac/doc\(.ac\).pdf](https://www.thnic.co.th/doc/doc.ac/doc(.ac).pdf))

Example : Authorized letter to confirmtion of domain registration

(<https://www.thnic.co.th/doc/doc.ac/school.pdf>)

#### **.co.th : For commercial entities and business entities (juristic person), state enterprises or who hold Trade Mark/Service Mark/Certification Mark/Collective Mark**

**Document** : There could be separated to be 2 cases

Case 1. Consider domain naming from company name

- Domain naming must same as the company name or its abbreviation (cannot add character)
- company name can apply for only one .co.th registration

**Note** If you are not commercial entities and business entities (juristic person), state enterprises or who hold trade mark/service mark **but** you registered VAT, you can register .co.th by providing Vat certificate (Thai call Por-Por20)



1. Company (juristic person) was registered within Thailand
  - a. A business license/Affidavit  
or Thor-kor0401/Por-kor0401 (ThabeanKarnKha)  
or Por-por20 (you will got Por-por20 if your company has been put to VAT system)
2. Foreign company (juristic person) which has a local representative office (juristic person)
  - a. An establishment paper of the foreign company (Both original and English translation)
  - b. An establishment paper of Thai company (local representative office)
  - c. A letter certify by foreign company which contain main contents :
    - Certify that Thai company stated in (b) is a local representative office
    - Allow Thai company stated in (b) to use foreign company name as their domain name . This content also has to specify domain name.

Case 2. Consider domain naming from Trade Mark/Service Mark/Certification Mark/Collective Mark

- Domain naming must be exactly the same as Trade Mark/Service Mark/Certification Mark/Collective Mark (cannot be abbreviated/extended)
- A company/person who have Trade Mark/Service Mark/Certification Mark/Collective Mark more than one can register .co.th as much as number of Marks.

1. Trade Mark/Service Mark/Certification Mark/Collective Mark was registered within Thailand
  - a. A certificate of Trade Mark/Service Mark/Certification Mark or Collective Mark registration which registered and issued by Intellectual Property office, Thailand
2. Foreign Trade Mark/Service Mark/Certification Mark/Collective Mark which was registered out side Thailand must have a local representative office (juristic person) in Thailand.
  - a. A certificate of Trade Mark/Service Mark/Certification Mark/Collective Mark registration (Both original and English translation)
  - b. An establishment paper of Thai company (local representative office)
  - c. A letter certify by foreign company which contain main contents :



- Certify that Thai company stated in (b) is a local representative office
- Allow Thai company stated in (b) to use foreign Trade Mark/Service Mark/Certification Mark/Collective Mark as their domain name . This content also has to specify domain name.

**.go.th : For government and Project which is under Government**

**Additional policy :** Domain naming has to relate with "*Principal of domain naming*" and if client register domain under project, the domain naming has to relate with name of that project.

**Document :** 1. A letter informs intention to register a domain name, including domain naming, to the CIO (Chief Information Officer) of upper level unit (Ministry or Department level) is required for each registration request. หรือ

2. A letter certifies to use domain name, including domain naming of the organization which issue by CIO.

In case of Project's Government, the holder of domain has to provide the papers which include information stated below :

- Committee list
- Project's objective
- End date of project
- Which organization who response for the project

**.in.th : For any kind of organization or individual**

**Additional policy :**

- Unlimited number of domain registrations
- Domain naming can be any words which is under "*Principal of domain naming*" (item 1-2,4-5 only)
- Foreign trade mark can register under .in.th in order to protect the right. In this case, domain naming has to be exactly the same as trade mark and domain would not active. Its renewal fee has to be paid as same as actived domain.

**Document :** There could be separated to be 2 cases



Case 1. For organization

- Authorized paper of organization establishment or
- Authorized letter of domain registration which specify domain and holder of domain name.

Case 2. For individual

- Identical Card, Government Card
- Driving license
- Thailand Passport
- Thailand work permit license

If a person who is under 15 years old, he/she must register the domain on behalf of his/her parent and he/she will able to change owner whenever he/she is 15 years old.

**.mi.th : For military use**

**Document :** An authorized letter issued by Military Information Department, Supreme Command Headquarters allowing your unit to register a domain name under .mi.th.

**.net.th : For juristic person in telecommunication business**

**Document :** A licenses for operating telecommunication business assigned in Telecommunication Business Act B.E.2544 (2001) ([https://www.thnic.co.th/doc/TelecommunicationBusinessAct\[th\].pdf](https://www.thnic.co.th/doc/TelecommunicationBusinessAct[th].pdf))

**.or.th : For Non Government Organization**

Such as association, foundation, council, religious place, public organization, cooperative, party, embassy, chamber of commerce, club or social project etc.

**Document :** Authorized paper of organization establishment which was certified and issued by Thailand Government

In case you cannot provide the required document stated above, you have to provide 2 required documents as stated below.

1. A document which contain :
  - Committee list
  - Objective



- Address

- If project register the domain, the document has to contain “End date of project”.

2. A letter which issued by other Non Government Organization (juristic person) or other organization who are Government to approve establishment of the holder of domain.

**.ไทย, read detail at Policy of Domain Name Registration under “.ไทย”**

***([http://www.thnic.or.th/doc/dotthai\\_policy\\_th.pdf](http://www.thnic.or.th/doc/dotthai_policy_th.pdf) Thai version***

***([http://www.thnic.or.th/doc/dotthai\\_policy\\_en.pdf](http://www.thnic.or.th/doc/dotthai_policy_en.pdf) English version)***

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